

CITY OF MIAMI
RESILIENCE and PUBLIC WORKS
PERMITTING AND INSPECTION SERVICES / COVID 19



Effective immediately, and consistent with the City of Miami's Emergency Declaration related to COVID-19, the Department of Resilience and Public Works will be temporarily amending the permitting and inspection services as follows:

ROW PERMITTING AND INSPECTIONS

ROW PERMITTING

- All permit applications and permit extensions/revisions are to be submitted electronically through the Department of Resilience and Public Works' (RPW) electronic permitting system, iPW: <https://apps.miamigov.com/publicworks>.
- To apply for right-of-way closure, excavation/utility, or construction permits, contractors must first register with RPW. For contractor registration, contact Harry James at hjames@miamigov.com.
- For right-of-way permit applications, questions or issues, contact the RPW ePlan helpline at eplanrpw@miamigov.com.
- To apply for non-construction permits (sidewalk cafes/payphones/newsracks/banners), applicants must create a user account in iPW and proceed with application process as prompted by the electronic permitting system.
- For sidewalk cafes, payphones, newsracks, banners questions/issues, contact Ricardo Rojas at rojas@miamigov.com.
- For ePlan technical questions or issues, contact the ePlan helpdesk at eplantechsupport@miamigov.com.
- For underground utility record drawings, contact Justo de la Torre at jdelatorre@miamigov.com.

ROW INSPECTIONS

- All inspection requests must be made through iPW by the Applicant.
- For final, permit close-out inspection requests, permittees will be notified via email of all documents required to execute the close-out process.
 - Permittees will be provided with and must submit a certified copy of the COVID-19 Statement for Inspection Form along with a fully completed Right-of-Way Permit Closeout Checklist.
 - Permittees must submit their Statement Form, completed Checklist, and backup documentation required as outlined on the Checklist, via email to RPW at internetpublicworks@miamigov.com.
 - An RPW inspector, upon review of all documentation provided, will approve or reject the close-out request as appropriate. If approved, the permit will be closed as applicable. If denied, a summary of deficiencies will be sent to the permittees for correction.
- For permitting system account holds, contact Fabiola Dubuisson at fdubuisson@miamigov.com.
- For Notice of Violation (NOV) questions or payments, contact Martin Ukpai at mukpai@miamigov.com.
- For any other right-of-way complaints/issues, contact RPW at internetpublicworks@miamigov.com.



STORMWATER + NPDES + DEWATERING + STORMWATER UTILITY ASSESSMENT

STORMWATER

- To report a clogged drain, street flooding, missing lid, broken inlet or manhole please call 311 or contact 311PW@miamidade.com .
- To obtain stormwater records, please contact PLopez@miamigov.com
- To report any issues with a stormwater pump station, please contact PALvarado@miamigov.com
- To report any issues with canal cleaning, please contact eestevez@miamigov.com

NPDES

- For any questions related to a NPDES permit related issue, please contact eestevez@miamigov.com
- For NPDES Permit submittal please provide the SWPPP in pdf with an affixed approved electronic Professional Engineer signature to either the iBuild permit or the iPW permit in Drawings. Download the files under the naming convention SWPPP-1, -2, etc. The payment of the \$395 review fee shall be as follows: submit a pdf of the check payable to the City of Miami in the amount of \$395 via e-mail to eestevez@miamigov.com and mail the original check to Att: Elyrosa Estevez, Resilience and Public Works Department 444 SW 2 Avenue Miami Florida 33130. We will mailed a receipt of the payment. The FLR letter, if requested must be provided via e-mail or entered in the iBuild or the iPW permit in Documents. Download the file under the naming convention NPDES FLR. For additional questions please contact eestevez@miamigov.com
- For NPDES Inspections, questions or to schedule a final stormwater system cleaning please contact eestevez@miamigov.com
- Please report pollution at eestevez@miamigov.com and at EnvironmentalComplaints@miamidade.gov

DEWATERING

- For Dewatering Permit related questions please contact Pedro Lopez at PLopez@miamigov.com

STORMWATER UTILITY ASSESSMENT

- For questions regarding your stormwater utility bill call 305-416-1222 or contact Zarais Perez- Borroto at ZPerez-Borroto@miamigov.com



RESILIENCE AND PUBLIC WORKS - DEVELOPMENT AND ROADWAY PLANS

- RPW INSPECTIONS FOR BUILDING DEPARTMENT PERMIT – to be scheduled under the corresponding Building Department (BD) permit
 - Andres Tellez Mateos at atellezmateos@miamigov.com
 - Ariel Clavijo at AClavijo@miamigov.com

- AGREEMENTS – covenants, easements, subdivision bond, hold harmless
 - Arelys Guzman at aguzman@miamigov.com
 - Mauricio Valdes at mauvaldes-c@miamigov.com

- PLAN REVIEWS – Building Department (BD) applications under Eplan/ProjectDox
 - Iris Acosta at IValdes@miamigov.com
 - Derek Montgomery at DMontgomery@miamigov.com
 - Danay Lizazo at dlizazo@miamigov.com
 - Owen Karickhoff at OKarickhoff-c@miamigov.com
 - Lidia Duardo at LDuardo-c@miamigov.com
 - Anabel F. Martinez at anamartinez@miamigov.com

- RIGHT OF WAY AS-BUILT REVIEW
 - Owen Karickhoff at OKarickhoff-c@miamigov.com
 - Anabel F. Martinez at anamartinez@miamigov.com

- PLAN REVIEWS – Planning and Zoning applications (PZ) applications
 - Simon Shuler at SShmuekler@miamigov.com
 - Mauricio Valdes at mauvaldes-c@miamigov.com

- PLATTING/SUBDIVISION RELATED – subdivision improvement engineering plan, platting determination/folio separation
 - Abraham Bachtiar at ABachtiar@miamigov.com
 - Jose Borrego at JBorrego@miamigov.com
 - Giovanni Campodonico at GCampodonico@miamigov.com

- PLANNING/ZONING REFERRALS – Declaration of Covenant in lieu of Unity of Title, Unity of Title
 - Abraham Bachtiar at ABachtiar@miamigov.com
 - Mauricio Valdes at mauvaldes-c@miamigov.com



SURVEY DIVISION

Tentative plats

- We will accept submittals, of a complete package, electronically by email. The submittal will include scans of hard copy original documents with signature, and seal shade with a black pencil, as applicable. The email must be from the various professionals and persons that signed the documents, stating that the attached electronic copy of the document is an authentic scan of the original signed and seal hard copy of the document. With the advice and confirmation of the law department.

Final plats

- We will accept submittals, of a complete package, electronically by email. The submittal will include scans of hard copy original documents with signature, and seal shade with a black pencil, as applicable. The email must be from the various professionals and persons that signed the documents, stating that the attached electronic copy of the document is an authentic scan of the original signed and seal hard copy of the document. The original revised mylar will be delivered to this office by US Mail or FedEx. With the advice and confirmation of the law department.

Right-of-Way deeds

- We will accept submittals, of a complete package, electronically by email. The submittal will include scans of hard copy original documents with signature, and seal shade with a black pencil, as applicable. The email must be from the various professionals and persons that signed the documents, stating that the attached electronic copy of the document is an authentic scan of the original signed and seal hard copy of the document. The original executed deed will be delivered to this office by US Mail or FedEx. With the advice and confirmation of the law department.

ROW ASTHETICS / BEAUTIFICATION

- If requesting an evaluation for a Tree Removal within a Public Right-of-Way please provide a written statement indicating the reason for the removal. Upon receipt of the request, the department shall review the request for compliance with the regulations as set forth in Chapter 17.4-5 Article I of the City's Tree Ordinance. The department will assign a City Arborist for a field inspection and if approved a Tree Removal Permit and a referral of such permit will be submitted to other departments or agencies as necessary. Requests for a Tree Removal and/or a Tree Evaluation for Public Right-of-Way tree, please contact: Raphael Gonzalez ragonzalez@miamigov.com

Should you need further information or clarification, please email internetpublicworks@miamigov.com