

City of Miami

3500 Pan American DriveMiami, FL 33133/www.miamigov.com

Meeting Minutes

Tuesday, November 17, 202010:00 AM

Commission Chambers

Civil Service Board

Troy Sutton, ChairpersonRafael Cabrera, Board MemberRodrigo Jimenez, Board Member

Pledge of Allegiance

The meeting was called to order at 10:08 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:

Attendee Name	Title	Status
Troy Sutton	Chairperson (At-Large)	Present
Rafael Cabrera	Board Member (At-Large)	Present
Rodrigo Jimenez	Board Member (At-Large)	Present

Adoption of Agenda

Chair Sutton asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:

Motion by Board Member Jimenez, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

AYES: Sutton, Cabrera, Jimenez

A. Approving of the Minutes

A.1 Civil Service Board - Regular Meeting - Nov 3, 2020 10:00 AM

A motion was entered to approve the Minutes as presented, which resulted as follows:

Motion by Board Member Jimenez, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

AYES: Sutton, Cabrera, Jimenez

B. Personnel Matters

- B.1 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Chiral Crawford, Community Service Provider, Department of Police of her return to former classification. Chiral Crawford is being rolled back to Police Property Specialist I. (NOTIFICATION)
- B.2 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Lizeth Pita, Service Center Representative-NET, Department of NET of her return to former classification. Lizeth Pita is being rolled back to Administrative Aide I. (NOTIFICATION)
- B.3 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Candya Vichot-Belo, NET Administrator, Department of NET of her return to former classification. Candya Vichot-Belo is being rolled back to Communications Center Supervisor M/F. (NOTIFICATION)
- B.4 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Juana Guerrero, Service Center Representative-NET, Department of NET of her return to former classification. Juana Guerrero is being rolled back to Community Service Provider. (NOTIFICATION)
- B.5 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Zimri Prendes, Assistant to Director-NET, Department of NET of his return to former classification. Zimri Prendes is being rolled back to Administrative Assistant II. (NOTIFICATION)

- B.6 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Anastassia Garcia, Administrative Assistant I, Department of Parks and Recreation of her return to former classification. Anastassia Garcia is being rolled back to Planning Technician. (NOTIFICATION)
- B.7 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Martha Montiel, Service Center Representative-NET, Department of NET of her return to former classification. Martha Montiel is being rolled back to Typist Clerk II. (NOTIFICATION)
- B.8 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Kathryn Cabrisas, Administrative Assistant II, Department of Public Works of her return to former classification. Kathryn Cabrisas is being rolled back to Administrative Assistant I. (NOTIFICATION)
- B.9 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Shellande Janvier, NET Administrator, Department of NET of her return to former classification. Shellande Janvier is being rolled back to Administrative Assistant II. (NOTIFICATION)
- B.10 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying VonCarol Kinchens, Director, Department of NET of her return to former classification. VonCarol Kinchens is being rolled back to NET Administrator. (NOTIFICATION)
- B.11 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Raquel Pulido, Service Center Aide, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.12 Copy of an email from Ricardo Martinez, Assistant Director, Human Resources Department, notifying Michael Rivers, NET Administrator, of his transfer to Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.13 Copy of an email from Ricardo Martinez, Assistant Director, Human Resources Department, notifying Allen Santiago, Service Center Aide, of his transfer to Parks and Recreation Department, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.14 Copy of an email from Ricardo Martinez, Assistant Director, Human Resources Department, notifying Albert A. Mora, NET Administrator, of his transfer to Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.15 Copy of an email from Ricardo Martinez, Assistant Director, Human Resources Department, notifying Monique Thomas, Service Center Representative, of her transfer to Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.16 Copy of an email from Ricardo Martinez, Assistant Director, Human Resources Department, notifying Tonya T. Brown, NET Administrator, of her transfer to Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.17 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Michelle Frasier, Service Center Representative-NET, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.18 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Synthia Stewart, Service Center Representative-NET, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective

November 9, 2020. (NOTIFICATION)

- B.19 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Murlande Sam, Service Center Aide, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.20 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Michelle Glenn, Administrative Service Manager, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.21 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Alicia Squitin, Service Center Representative-NET, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.22 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Antonio Wagner, NET Administrator, of his transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.23 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Faye Mcfadden, Service Center Aide, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.24 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Treisha Brown, Service Center Representative-NET, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.25 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Toshiba Symonette, Service Center Representative-NET, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.26 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Marielena Alpsagir, Service Center Representative-NET, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.27 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Madeline Pacheco, NET Administrator, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.28 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying William Plasencia, NET Administrator, of his transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.29 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Gary Lafaille, NET Administrator, of his transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.30 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Ana Rodriguez, NET Administrator, of her transfer from the NET Department to the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.31 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Brandyss Howard, NET Administrator, of her transfer from the NET Department to

the Department of Human Services, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)

- B.32 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Jill Turner, Special Projects Assistant, of her transfer from the NET Department to the Department of Solid Waste, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.33 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Miriam Flores, Special Projects Coordinator, of her transfer from the NET Department to the Department of Public Works, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.34 Copy of a memorandum from Angela Roberts, Director, Human Resources Department, notifying Virginia Perez, Service Center Aide, of her transfer from the NET Department to the Department of Parks and Recreation, pursuant to Civil Service Rule 12, effective November 9, 2020. (NOTIFICATION)
- B.35 Copy of a letter from Arthur Noriega, V, City Manager, notifying Christina Casanova, Service Center Representative, of her layoff, effective November 9, 2020 and her name will be placed on a current eligible register of her classification. (NOTIFICATION)
- B.36 Copy of a letter from Arthur Noriega, V, City Manager, notifying Fernando Mendoza, Service Center Aide, of his layoff, effective November 9, 2020 and his name will be placed on a current eligible register of his classification. (NOTIFICATION)
- B.37 Copy of a letter from Arthur Noriega, V, City Manager, notifying Corey Maxwell, Service Center Representative, of his layoff, effective November 9, 2020 and his name will be placed on a current eligible register of his classification. (NOTIFICATION)
- B.38 Copy of a letter from Arthur Noriega, V, City Manager, notifying Cynthia Cruz, Service Center Representative, of her layoff, effective November 9, 2020 and her name will be placed on a current eligible register of her classification. (NOTIFICATION)
- B.39 Copy of a letter from Arthur Noriega, V, City Manager, notifying Latrell Pratt Wilson, Service Center Aide, of his layoff, effective November 9, 2020 and his name will be placed on a current eligible register of his classification. (NOTIFICATION)
- B.40 Copy of a letter from Arthur Noriega, V, City Manager, notifying Alma Ross, Typist Clerk II, of her layoff, effective November 9, 2020 and her name will be placed on a current eligible register of her classification. (NOTIFICATION)
- B.41 Copy of a memorandum from Angela Roberts, Director, Department of Human Resources, informing Lazaro Orta, Assistant Director of Code Compliance, to return to his former classification of Code Compliance Field Supervisor, effective November 16, 2020. (NOTIFICATION)
- B.42 Copy of a memorandum from Angela Roberts, Director, Department of Human Resources, informing Aldo Bustamante, Assistant Director of Public Facilities, to return to his former classification of Real Estate Manager, effective November 16, 2020. (NOTIFICATION)

C. Military Leaves of Absence

- C.1 Jim Cadestin, Police Officer, requests extension of Active Duty Military Leave without pay from October 19, 2020 for a period of 347 days. Copy of Orders submitted. (DISCUSSION)

The Board entered a motion to approve the extension of leave as requested and thanked the employee for his service.

Motion by Board Member Jimenez, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

AYES: Sutton, Cabrera, Jimenez

C.2 Roberto Luna, Firefighter, requests Active Duty Military Leave without pay from October 14, 2020 through August 26, 2021. Copy of Orders submitted. (DISCUSSION)

The Board entered a motion to approve the leave as requested and thanked the employee for his service.

Motion by Board Member Cabrera, seconded by Board Member Jimenez, that this matter be Approved, passed by the following vote:

AYES: Sutton, Cabrera, Jimenez

D. Disciplinary Matters

D.1 Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Richard Rios, Police Officer, of a 40-hour suspension, effective November 4, 2020. (NOTIFICATION)

E. General Items

E.1 Copy of a Request to continue from Zachary L. Riback, Attorney, concerning the Appeal hearing of Nicole Tyler, former Police Officer, as it relates to her termination effective February 5, 2020 (CSB#20-03D). Assistant City Attorney Ferguson expressed no objection to the request. (DISCUSSION)

Hearing of Appeal is scheduled for today.

The Executive Secretary provided the Board with a copy of an email from Attorney Riback, Attorney on behalf of Nicole Tyler, former Police Officer, requesting a continuance of today's hearing. Adanna Ferguson, Assistant City Attorney, expressed no objection to the request. ACA Ferguson advised she had spoken with Attorney Riback regarding this matter. Following discussion, a motion to grant the continuance resulted as follows:

Motion by Board Member Jimenez, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

AYES: Sutton, Cabrera, Jimenez

F. Reports

F.1 Hearings Pending List as of November 17, 2020. (NOTIFICATION)

G. Requests for Hearings

H. Today's Hearings

H.1 Hearing Appeal on behalf of Nicole Tyler, former Police Officer, concerning her termination, effective February 5, 2020.

Hearing was continued at today's meeting.

ADJOURNMENT:

There being no further business before the Board, a motion was entered to adjourn the meeting at 10:14 am, which resulted as follows:

Motion by Board Member Jimenez, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

AYES: Sutton, Cabrera, Jimenez

SIGNATURE: Troy Sutton, Chairperson

ATTEST: Tishria L. Mindingall, Executive Secretary