



Planning Department 444 SW 2nd Avenue, 3rd Floor, Miami FL - 33130

Transfer of Development Density for Historic Resources Certificate of Eligibility Checklist

If you are submitting a request for this application type, the below documents and/or plans are required to be submitted to meet the Planning Department minimum requirements.

| Document Type | Special Notes/Comments | Required/Optional |
|---|---|-------------------|
| Signed OAS Application | <i>This section is intentionally left blank</i> | Required |
| Authorized Owner Disclosure | <i>Required if the Owner have not signed the OAS Application</i> | Optional |
| Signed Letter of Intent (Owner or Owner's Representation) | <i>This section is intentionally left blank</i> | Required |
| Signed and Sealed Survey (no more than 12 months old) | Must include legal description(s), folio no(s), transect zone(s). gross lot area, and net lot area | Required |
| Warranty Deed | <i>This section is intentionally left blank</i> | Required |
| Code and Lien Search | <i>This section is intentionally left blank</i> | Required |
| Complete list of all folio number(s) and property address(es) | PDF Document (Note: If all folios and property addresses have not been submitted online, please provide supplemental documentation detailing all additional folios and property addresses | Required |