

CITY OF MIAMI
PLANNING DEPARTMENT

CERTIFICATE OF TRANSFER - AFFORDABLE HOUSING PAYOUT

Transfer of Development Density – NRD-1

APPLICATION #

DATE ISSUED: STAFF INITIALS:

DENSITY AVAILABLE FOR TRANSFER/PAYOUT:

INVOICE NUMBER:

APPLICATION FEE RECEIVED:

NEIGHBORHOOD REVITALIZATION DISTRICT:

OWNER'S NAME:

OWNER'S ADDRESS, CITY, STATE, ZIP CODE:

APPLICANT/AUTHORIZED REPRESENTATIVE (NAME & TITLE):

APPLICANT'S ADDRESS, CITY, STATE, ZIP CODE:

APPLICANT'S DAYTIME PHONE NUMBER:

APPLICANT'S EMAIL ADDRESS:

RESOURCE TYPE:

- New NRD Development Site
- Existing NRD Development Site
- Legacy Structure
- Privately Owned Public Open Space
- Affordable Housing Payout

OWNER ATTESTATION:

It is warranted in good faith that the statements of this application and supporting documents are true and correct. I understand that this application initiates the review process of a completed Certificate of Transfer - Affordable Housing Payout for Transfer of Development Density application package and applicable fees. Staff review of this application is dependent upon the accuracy of the information provided and that any inaccurate or inadequate information provided may delay review of my application or may result in the denial of my request.

Signature of Property Owner (REQUIRED)

Date:

Signature of Entitlement Owner, if different (REQUIRED)

Date:

Applicant (if other than property owner)

Date:

APPLICATION CHECKLIST:

Note: No application shall be considered until all supporting materials and payment are received.

- Completed Application with all required signatures
- Letter of Intent addressed to the Planning Department
- Recorded deed
- Unity of Title (if applicable)
- Proof of no Liens/Violations
- Property survey, prepared by a registered land surveyor within the last year including gross and net lot area, transect zone(s), folio number, and legal description.
- \$200 fee made payable online
- Proof of payment

CALCULATIONS:

(Dwelling Unit Less than 650 SF Amount) x \$20,000.00 = Affordable Housing Payout Contribution.

DESCRIPTION OF PROCESS

Applications are reviewed internally, by the Planning Department and the Zoning Administrator. The Planning Department will confirm application is complete and invoice has been paid for payout amount.

FOR QUESTIONS ABOUT THE APPLICATION PROCESS PLEASE CONTACT THE PLANNING DEPARTMENT:

Vickie Toranzo at vtoranzo@miamigov.com

FOR TECHNICAL QUESTIONS, PLEASE CONTACT THE ZONING DEPARTMENT:

General Information at MiamiZoning@miamigov.com

COMPLETED APPLICATIONS AND MATERIALS TO BE SUBMITTED ONLINE VIA EPLAN