



Office of Zoning 444 SW 2nd Avenue, 2nd Floor, Miami FL - 33130

Special Permits Checklist

Interim Parking

If you are submitting a request for this application type, the below documents and/or plans are required to be submitted to meet the Office of Zoning minimum requirements.

Document Type	Special Notes/Comments	Required/Optional
Interim Parking Application (Signed by Owner or Owner's representative)	<i>This section is intentionally left blank</i>	Required
Notarized Hold Harmless Agreement (Signed by Owner or Owner's representative)	<i>This section is intentionally left blank</i>	Optional
Obtain a lien search from the Department of Finance. Any outstanding liens must be satisfied, and proof of compliance must be submitted with the Interim Parking Permit Application.	<i>This section is intentionally left blank</i>	Required
Obtain a lien search from the Office of Hearing Boards. Any outstanding code enforcement violations or liens must be satisfied, and proof of compliance must be submitted with the Interim Parking Permit Application	<i>This section is intentionally left blank</i>	Required
Survey with BBL established by PW (Signed and Sealed within one year of application date)	Should applicant not have BBL designated this should not be a reason for rejection rather the Zoning Department should refer to the PW-BBL discipline in ProjectDox.	Required
Signed and Sealed Vegetation Survey and/or Tree Disposition Site Plan (within one year of application date) (when vegetation is present)	<i>This section is intentionally left blank</i>	Required
Site and Context Photos of existing conditions	<i>This section is intentionally left blank</i>	Required
Fire Department Questionnaire.	<i>This section is intentionally left blank</i>	Required
Signed and Sealed Architectural Plans (must include site plan of full compliance and site plan per term year, flood plans and zoning legend)	<i>This section is intentionally left blank</i>	Required
Signed and Sealed Irrigation Plans	<i>This section is intentionally left blank</i>	Required
Signed and Sealed Landscape Plans (must include landscape legend)	<i>This section is intentionally left blank</i>	Required
Latest Microfilm records (Renovations and/or additions)	<i>This section is intentionally left blank</i>	Optional



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Complete list of all folio number(s) and property address(es)	PDF Document (Note: If all folios and property addresses have not been submitted online, please provide supplemental documentation detailing all additional folios and property addresses)	Optional