



Office of Communications

Phone :(305) 416-1440

Fax: (305) 416-1441

Video Duplication Request Form

To order a videotape copy of City meetings, events or programs that are aired on City of Miami Television, please fill out the form below and email it to Communications@ci.miami.fl.us or fax in your request at (305) 416-1441.

Note: There is a \$35.00 fee. The \$ 35.00 fee is due upon receipt of the video tape, to be paid by cash, check or money order, payable to the City of Miami.

You will be notified by telephone or e-mail as to when the videotape will be available for pick-up.

Date_____

Requested By: _____ Department: _____

Phone: _____ E-mail: _____

Event: _____

Date of Event: _____

Amount of tapes (please circle the amount)

1 2 3 4 5

Internal Use Only:

*Signature*_____ *Date*_____ *Contact Date*_____