

**INVITATION TO BID NO. 08-09-020**  
**NOTICE TO CONTRACTORS**

Sealed bids will be received by the **City of Miami, Office of the City Clerk, City Hall, 1<sup>st</sup> Floor, 3500 Pan American Drive, Miami, Florida 33133-5504** for:

**Dorothy Quintana Community Center, B-30172A**

**Bids Due: WEDNESDAY, February 4, 2009, AT 2:00 P.M.**

**Scope of Work:** The Work consists of furnishing all materials, labor, and equipment necessary to achieve the following:

The project consists of the construction of a new one-story community center building and of miscellaneous site improvements at Roberto Clemente Park. The community center building incorporates approximately 9,000 GSF of administrative, recreational and social spaces, such as offices, arts and computer rooms, meeting and exhibit halls; in addition to areas for storage, restrooms and food-serving. The site improvements include new hardscaped and landscaped areas with associated drainage and irrigation work. Also, the improvements require refinishing the existing parking area and the basketball courts, relocating the tot lot, and installing a new remote-controlled scoreboard. The planned work will minimally impact the existing playfields. They are to remain safely operational during construction. Similarly, other recreational activities at the park are to be preserved and segregated from construction hazards.

**CIP has scheduled a non-mandatory pre-bid which will be held at the following date, time and location:**

**Location:** City of Miami MRC Building, 10th Floor City Manager's Main Conference Room, 444 SW 2<sup>nd</sup> Avenue, Miami, Florida 33130

**Date/Time:** Monday, January 12, 2009 at 10:00 AM

**There will be a site visit following the meeting.**

**Minimum Requirements:** Prospective Bidder shall hold a current certified license as a General Contractor from the State of Florida and must have a minimum of five (5) years experience under its current business name, in the construction of similar projects including five (5) separate project references of similar size, scope, and complexity, supported by references within the past five (5) years. At least one of these projects must have been for the construction of a new retail and/or restaurant facility. The Bidder must self-perform at least twenty percent (20%) of the physical construction work.

The front end bid documents/ bid forms may be obtained by visiting the Department of Capital Improvements Program's website on or after **December 22, 2008** at:

<http://www.miamigov.com/CapitalImprovements/pages/ProcurementOpportunities/Default.asp>.

The Project drawings and technical specifications will be available online on or after **December 29, 2008**.

**It is the sole responsibility of all firms to ensure the receipt of any addendum and it is Recommended that firms periodically check the CIP webpage for updates and the issuance of addenda**

All bids shall be submitted in accordance with the Instructions to Bidders. Bids must be submitted in **duplicate originals** at the time, date and place above and will be publicly opened. **Any bids received after time and date specified will not be considered.** The responsibility for submitting a bid/proposal before the stated time and date is solely and strictly the responsibility of the Bidder. The City is not responsible for any delay no matter what the cause. **YOU ARE HEREBY ADVISED THAT THIS INVITATION TO BID IS SUBJECT TO THE "CONE OF SILENCE," IN ACCORDANCE WITH ORDINANCE NO. 12271.**

DP# 000797