



CITY OF MIAMI

ADDENDUM NO. 2

August 11, 2008

MIAMI SEAPLANE BASE/HELIPORT STUDY AND & SITE APPROVAL

RFQ NO: 07-08-019

TO: ALL PROSPECTIVE PROPOSERS:

The following changes, additions, clarifications, and deletions amend the above-captioned Request for Proposals, and shall become an integral part of the Proposal responses and the subsequent Agreement. Please note the contents herein and affix same to the documents you have on hand.

Request for Information

- Q1. Does the legal disclosure count towards the 20 page limit as specified in Section 4, paragraph 4.1 "Submission Requirements"?**
- A1. Yes.**
- Q2. Section 4 "Submission Requirements" when the RFQ requests a 1-page resume is this in addition to the SF 330 resume?**
- A2. Yes.**
- Q3. Section 3, "RFQ General Conditions" page 9, states that "Proposers shall include an organizational chart of the prime proposer" and Section 4 states "An organizational chart shall be included for the Project Team". How is the City differentiating one type of org chart against the other (Org. Chart of Prime Proposer vs. Org Chart for the Project Team)?**
- A3. The Table of Organization (TO) for the Proposer identifies the reporting structure of the company, including those who will work on the Project. The TO for the Project Team is a TO that identifies the reporting structure of all the key personnel on the Project Team should reflect both direct and indirect reporting.**
- Q4. With regard to the Certificate of Authority for a Corporation, could we replace "RESOLVED, that, as President of the Corporation" with "RESOLVED, that as Vice President of the Corporation", allowing the Vice President to execute the signatures on the proposal? Also in requesting the "Corporate Resolution" does this mean our corporate status certificate?**

- A4. Yes, but you will need to provide supporting documentation to substantiate that the Vice President has signatory authority.

THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE CONTRACT DOCUMENT AND SHALL BE MADE A PART THEREOF.



Gary Fabrikant
Assistant Director
Department of Capital Improvements Program

This addendum should be signed and dated by proposer and submitted as proof of Receipt with the submission of proposals. The proposer by identifying the addendum number in their proposal and by the signing and submission of their proposal shall serve as proof of receipt of this addendum.

NAME OF FIRM: _____

SIGNATURE: _____

DATE: _____