



CITY OF MIAMI

ADDENDUM NO. 4

September 4, 2009

DESIGN-BUILD SERVICES FOR THE DESIGN AND CONSTRUCTION AT GIBSON PARK

RFP NUMBER

08-09-064

TO: ALL PROSPECTIVE PROPOSERS:

The following changes, additions, clarifications, and deletions amend the above-captioned Request for Proposals, and shall become an integral part of the Proposal responses and the subsequent Agreement. Please note the contents herein and affix same to the documents you have on hand.

Revisions to Addendum No. 3

The answer to Question 2 of Addendum 3 is revised to read as follows:

Q2. During the pre-proposal meeting it was mentioned that we need to use a particular font size, but we cannot find this in the package. Please provide the font size to be used.

A2. "Font size shall be no less than 12 utilizing either "Arial" or "Times New Roman" font style".

Request for Information from Pre-Proposal Meeting (non-mandatory) on August 20, 2009

Q1. Should the original RFP documents submitted be bound?

A1. Yes, but hard cover three ring binders are not to be used.

Q2. Can we submit the Price Proposal and Technical Proposal on the same CD?

A2. Two separate CD-ROM disks are preferred. However, two PDF files, appropriately marked, one for each proposal on one the CD is acceptable. The CD must be submitted with the Technical Proposal.

Q3. If the Price Proposal and Technical Proposal are submitted in the same envelope, will the proposer be deemed non-responsive?

A3. Yes, as this will expose the pricing prior to completion of the evaluation of the technical proposals.

Q4. Does the one Design Build Park Project have to be with the Design Firm the Prime Proposer is teamed with on this RFP submittal?

A4. No. However, refer to Addendum No. 2 for a revision for "Article B-Evaluation Criteria".

Q5. Is the Design Criteria Professional allowed to submit a Response for this RFP?

A5. No.

Q6. In the minimum requirements section, to qualify for the bonus points, does design firm also need to meet the criteria listed or just the Proposer?

A6. To receive the bonus points, the qualifications apply to the Proposer only, unless the Prime consultant has worked on a Design Build Park Project as part of a team with the Proposer.

Q7. Does the City need details on the agreements between the sub contractor/consultants in the submittal to receive the bonus points as stated in "Section 5 – B Evaluation Criteria"?

A7. No.

Q8. Which certifications is the City of Miami accepting for contractors under the requirements of the solicitation? Do the firms have to reside within the City of Miami?

A8. As stated in the RFP documents, Section 1 "Introduction to Request for Proposals", Article 1.16 "To qualify as a small business the firm must be certified as a Community Small Business Enterprise (CSBE) as certified by Miami-Dade County's Small Business Development and the firm must also meet the definition for "Local Office" stated below".

"A Local small business must meet the definition of "Local Office" under Section 18-73 of the City of Miami Code. Local workforce means a resident in the City of Miami for a minimum of six (6) months prior to the date of hiring."

Q9. Regarding the budget for Phase 1 of the project, if the scope allocated exceeds the current estimated budget, than is originally stated in the RFP, are the firms that submit expected to give priority to the budget or the scope in order to be successful?

A9. The proposer should base their pricing on is the scope of work.

Q10. Is there a possibility that the City will exclude off-site utilities from the solicitation?

A10. No. The City will create a special allowance account in the amount of \$300,000 for off-site utilities.

Q11. Can a team member participate in more than one team for design purposes?

A11. A Subcontractor or Subconsultant may participate in more than one Response. The Proposer can only participate in the one Response they are submitting.

Q12. Can the language for the LEED project as stated in the RFP be amended for clarity purposes from "Proposer has successfully completed a LEED Silver or greater project" to specifically stating the Proposer must have successfully completed a "Certified Silver LEED Building" in order to qualify for the bonus point?

A12. The language as written requires that the project must have received its official certification to be considered successfully completed as a LEED Silver or greater project.

Q13. What is the timeframe for the Evaluation of the proposals and award of the contract?

A13. Typically this process takes between 2 to 3 months.

Q14. Can the project experience of Key personnel member of either the Prime Proposer Firm or sub-consultant be used to meet the minimum requirements as stated in the RFP documents?

A14. The Prime Proposer cannot use the experience of another firm and their staff to meet the minimum requirements.

THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE CONTRACT DOCUMENT AND SHALL BE MADE A PART THEREOF.



Gary Fabrikant
Assistant Director
Department of Capital Improvements Program

This addendum should be signed and dated by proposer and submitted as proof of Receipt with the submission of proposals. The proposer by identifying the addendum number in their proposal and by the signing and submission of their proposal shall serve as proof of receipt of this addendum.

NAME OF FIRM: _____

SIGNATURE: _____

DATE: _____



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